

TELEVISION NOTICE OF TENTATIVE WRITING CREDIT (NTWC)

Before the writing credits are finally determined and as soon as practicable following the completion of principal photography, the Company is required to send a completed copy of the attached NOTICE OF TENTATIVE WRITING CREDITS ("NTWC") to the Guild and to each participant.

The following are general answers to questions most frequently asked of the Credits Department regarding completing the attached NTWC. It is not an exhaustive list. For specific rules pertaining to the NTWC and credit determinations please refer to the WGA Minimum Basic Agreement and Credits Manuals. If you have any questions please call the Credits Department at (212)767-7804.

Please list all participating writers at the top, even if not proposed for credit. All participating writers must receive two copies of the final shooting script.

Please include network and length of show. Where applicable, list episode title and production number. If it is not an episodic series (sitcom or one hour), please list type of show. Please contact the Contracts Department (212)767-7837 if you are unsure of the category of the Program under the MBA. (e.g., Documentaries, feature news, etc.)

Please include the proposed writing credit after "On Screen." For example, "Written by Writer A" or "Teleplay by Writer B and Writer C, Story by Writer A." (Teleplay should be listed before Story.)

Use an ampersand ("&") between the names of members of a bona fide writing team.

List the "Created by" and any other continuing credits on each NTWC in the "continuing credit" space.

The date to put after "The above tentative credits will become final . . . not later than 6:00 pm on ____." is seven (7) business days from date of dispatch of the NTWC to the Participating Writers and to the Guild. (If the writing credits need to be revised, this date must also be revised to take into consideration the new date of dispatch.) **The writing credits will become final after this time period has elapsed unless the proposed credits trigger an automatic arbitration or if a protest is received from a participant and/or the Guild.**

Please list the Company at the bottom of the form.

Please include a contact name, phone number and address when transmitting the NTWC. Please see Television Schedule A for specific rules governing delivery of NTWC's to the Guild and participating writers.

When sending the NTWC to the Guild, it should be addressed to the attention of the Television Credits Administrator.

Other information:

For general credit waiver information, please contact the TV Credits Administrator at (212)767-7804.

For team waivers (e.g., for teams of four or more) please contact the Executive Offices as (212)767-7823. Please note: request for a team waiver must be made prior to employing the team on the project.

In the event a participant or the Guild protests the proposed credits or in the case of an automatic arbitration you are required to submit three copies of all literary and source materials material to the Guild. (Please call for details.)

If you need more information, please call the Credits Department at (212)767-7804.

Address: **WGAE, 250 Hudson St., New York, NY 10013**

NOTICE OF TENTATIVE WRITING CREDITS - TELEVISION

Date _____

TO: Writers Guild of America, West, Inc., 7000 West Third Street, Los Angeles, CA 90048 (Fax: 323/782-4805) or Writers Guild of America, East, Inc., 250 Hudson St., New York, NY 10013 (Fax: 212/582-1909)
AND
Participating Writers

NAMES OF PARTICIPATING WRITERS

ADDRESSES

_____	_____
_____	_____
_____	_____
_____	_____

Title of Episode _____ Production # _____
(If Pilot or MOW or other special or unit program, indicate Network and length)

Series Title _____

Producing Company _____

Executive Producer _____

Producer _____ Assoc. Producer _____

Director _____ Story Editor _____
(or Consultant)

Other Production Executives, if Participating Writers _____

Writing Credits on this episode are tentatively determined as follows:

ON SCREEN:

Source material credit ON THIS EPISODE (on separate card, unless otherwise indicated) if any:

Continuing source material or Created By credit APPEARING ON ALL EPISODES OF SERIES (on separate card):

Revised final script was sent to participating writers on _____

The above tentative credits will become final unless a protest is communicated to the undersigned not later than 6:00 p.m. on _____

(Company)

By _____

Address _____

Phone _____