



You must be a member IN GOOD STANDING of the WGAE (including Post-current status, [see Membership, Section 4](#)) and maintain good standing throughout the season. The member and guest must be at least 16 years of age as of September 8, 2015.

APPLICATION RULES

1. Print out the application and email, mail or fax to WGAE, 250 Hudson Street, Ste. 700, New York, NY 10013. Email: vgomez@wgaeast.org Fax 212.589.1909. Space is available first-come first-served basis.
2. Membership cards, or notification of acceptance, will be mailed after Sept. 4 to your **official WGAE address only**. If you have recently changed your address please notify Venesa Gomez by email at vgomez@wgaeast.org.
3. If you have not received your card or letter of acceptance by Sept. 10, please contact Venesa Gomez by email at vgomez@wgaeast.org or call (212) 767-7811. **If you fail to notify us by Sept. 30, your card will be treated as a lost card and you will be charged the replacement fee.**
4. After Sept. 30, there will be a fee of \$25 (check, money order or credit card) for processing and issuing (**for any reason**) a replacement membership card. The replacement card will be mailed to you. You may use the alpha list at the theater to gain entry until your new card arrives.
5. **No refunds will be issued for any reason** (i.e. unused screenings, change of mind, moving out of the area, etc.).

RULES FOR ATTENDING THE SCREENINGS

A. The theater doors close promptly at the scheduled screening time or when the theater capacity is reached – whichever comes first. **UNDER NO CIRCUMSTANCES WILL ANYONE BE ADMITTED**

AFTER THE DOORS CLOSE!

- B. If you leave the DGA Theater building once your card has been scanned, you will not be allowed to return.
- C. Admittance to screenings is by official TAN COLORED membership card only.
- D. **Membership cards are not transferable.** The Film Society member is entitled to bring only one guest who must attend the same screening as the member and also be 16 years of age or older. In the absence of the Film Society member, the regular guest (the guest who usually accompanies the member) will be admitted upon presenting the member's card. In this scenario, the guest, and only the guest, will be admitted. No additional guest will be admitted and no one else may use the card.
- E. Members arriving before their guest may leave **THEIR GUEST'S NAME** on the Courtesy Guest List at regularly scheduled films only. Members **MAY NOT** wait in the lobby for guests. Guests **MUST** arrive before the doors close and **MUST** stand in line. At all bonus films and one-show screenings of films, there will be **NO** Courtesy Guest list. Guests will have to enter with the member. **Note: The member is responsible for guest's behavior at all times.**
- F. The Film Society reserves the right to change the guest policy at any time.
- G. Dress for the weather in case the line to enter is located outside.
- H. **NO SMOKING - NO FOOD - NO DRINKS allowed in the DGA Theater.**
- I. Violations of the SAG-AFTRA/WGAE FILM SOCIETY Rules and Regulations by the Film Society member and/or their guest may result in the forfeiture of your current membership and future membership.

Please contact Venesa Gomez at 212.767.7811 or email at vgomez@wgaeast.org, or Nancy Hathorne at 212.767.7812 or email at nhathorne@wgaeast.org for more information.